

How to Assign an NSN

Thanks for your interest in National Stock Numbers (NSN). The Defense Logistics Information Service (DLIS) is the centralized and consolidated cataloging activity for the Department of Defense (DoD). General Services Administration (GSA) is the Item Manager for selected commodities cataloged by DLIS. At Heartland Supply Operations Center, we manage Hand, Power, & Measuring Tools; Drill Bits, Taps & Dies; Sets, Kits & Outfits; and Paints, Sealants & Adhesives. These commodities fall primarily in Federal Supply Groups 51 and 80.

DLIS published a guide which details the history of NSNs and describes how they are requested¹, assigned and used. This publication is available at: <http://www.dlis.dla.mil/PDFs/NSN.pdf>, or go to <http://www.dlis.dla.mil/forms/forms.asp>, and select "The National Stock Number (NSN) Booklet".

If users are interested in requesting an NSN for a product, they should contact DLIS. After users submit requirements to DLIS, a Supply Support Request (SSR) is generated and forwarded to the Item Manager for the commodity for a technical review.

If the product is supported by a DoD Program Level Office such as a Preparing Activity (i.e. NAVSEA, NAVAIR, or ARL), a Weapon Systems Office, or any of the DoD Corrosion Offices, GSA can assign an NSN under its "New Item Program". The Program Office should initiate the request with GSA.

Please contact the following DLIS POCs for assistance:

DLIS Points of Contact (Voice / Fax)

Commercial (269) 961-xxxx DSN 661-xxxx
Cataloging Director - 5300 / 5684
Deputy for DLA - 4194 / 5684
Deputy for International - 4286 / 4760
Deputy for Air Force - 4314 / 5143
Deputy for Army - 5708 / 4337
Deputy for Marine Corps - 4683 / 4150
Deputy for Navy - 4683 / 4150

Additional assistance may be available at the following links:

DLIS: <http://www.dlis.dla.mil>
Defense Acquisition Portal: <https://akss.dau.mil>
DoD Corrosion Office: <http://www.corrdefense.org>
NAVSEA: <http://www.navsea.navy.mil>
NAVAIR: <http://www.navair.navy.mil>
ARL: <http://www.arl.army.mil>

¹ **NOTE: Manufacturers and suppliers may not initiate requests for NSNs. They should coordinate with DoD Users & Program Offices to determine if their products are suitable for a NSN.**